



# Welcome

## Welcome to the Autumn term at Appletree

We would like to give you a very warm welcome to Appletree Nursery. We have enjoyed spending the last week settling our new children into the setting and getting to know them. It has been lovely welcoming back our returning pupils and seeing how much they have grown over the summer holidays!

We are also welcoming our new class teacher, Lisa, to Preschool. Lisa is an experienced Early Years Teacher and joins us from Morecambe Bay Primary School. Please introduce yourself to the staff.

### Keyworkers

Please take note of the keyworker group your child has been placed into.

Yellow group - Lisa

Green group - Hannah

Red group - Stacy

This information is displayed at the entrance where your child is collected. Children will spend time in their group every session and take part in activities such as stories, songs, maths and phonics

Keyworkers in the 2's room are Chloe and Janine.

We would love to hear about your child's achievements at home. We would like to celebrate these by asking you to write them down using a WOW moment, which we will give to all parents. Please ask a member of staff if you need more of these. You can also send any pictures of achievements or activities that you and your child have been doing together by emailing them to [l.wilson@appletree.lancs.sch.uk](mailto:l.wilson@appletree.lancs.sch.uk)

### Absences/Illness/Timekeeping

Please remember to contact school as soon as possible if your child is absent for any reason, especially if they are unwell.

Attendance is really important to help children form friendships, get used to nursery routines and to help their learning and development. If you need support with attendance please talk to a member of staff.

### Children's bags

Please leave a bag in school at the beginning of every week, with spare clothes, nappies etc.

To prevent items being lost, please label your child's belongings, including their bag and lunchbox as well as all clothing and footwear.

During these next few weeks, as we continue to settle the children into the class, we are creating a family photo display. The family photographs are a great talking point for the children as we get to know more about them. Can you please email this to [l.wilson@appletree.lancs.sch.uk](mailto:l.wilson@appletree.lancs.sch.uk) or you can bring in a photograph and we can make a photocopy of this.



### School Fund

In order to provide the school with additional day to day finance, families are asked for a weekly voluntary contribution.

These contributions help to fund activities such as:

- Daily snacks
- Ingredients for baking
- Subsidising outings
- Visitors to school
- Gifts for children to support festival celebrations
- Purchase of additional materials to enhance the curriculum

**We ask for a voluntary School Fund donation of £2 per week, payable half termly. (£14 Autumn Term 1).**

### Keep up to date



#### **Facebook**

We will be using Facebook to post information, classroom learning activities and events. Please like our Facebook page to ensure that you get a notification. If you are not a Facebook user, you can access the page via our website.

#### **Contact Details**

Please ensure you have given us your up to date email and phone numbers so that we can contact you in an emergency.

### Drop off and home time arrangements

**2 year old's** —Please use the doorbell and wait outside, staff will bring your child outside to you with their belongings.

**Preschool room**—Please wait at the gate, staff will bring your child out to you.

**Please can we ask that you collect your child promptly at the end of their session. Doors are open for parents to collect five minutes before the session ends, at which time all children should have left the building. It is upsetting for children when they are waiting for parents that are late to pick them up, and obviously we would like to avoid this. If you are going to be unavoidably late to collect your child please call as soon as possible us to let us know. If you are consistently late, a charge of £5.00 will be given for every late collection. Late collection is deemed any time after the end of the session.**

### COVID-19

We are continuing to follow all strict COVID procedures at nursery to remain open. Staff at Appletree Nursery School have the option to be tested twice a week. This will help keep our nursery and community a safer place and help minimise transmission.

For safety please:

- **Keep 2 metres apart from other parents, face masks are optional.**

The most common symptoms of COVID-19 are:

- A new continuous cough
- A high temperature
- A loss of, or change in normal sense of taste or smell (anosmia).

If your child develops these symptoms, you should arrange testing. When the result is known further advice will be available.

**You must notify nursery of test results to help us maintain records.**

Testing can be arranged by calling 119 or via the NHS website:

<https://www.gov.uk/get-coronavirus-test>

We are looking forward to developing our relationships with you and feel that strong communication between school and home is key to children's success. **Please speak to a member of staff with any questions or concerns you have.**